

# ASSAM URBAN WATER SUPPLY AND SEWERAGE BOARD

## APPLICATION AND AGREEMENT FORM FOR WATER SUPPLY CONNECTION

To,  
The Executive Engineer/Asstt. Executive Engineer,  
..... Division/Sub-Division.

Sub: Water Supply Connection in premises.

I/We hereby apply for water supply connection to my/our premises described hereunder and I/We do agree as follows:-

- 1) To take potable water supply from Assam Urban Water Supply & Sewerage Board (hereinafter referred to as BOARD) at the premises stated in schedule-I for a period not less than 2 (two) years (N;B:- Not applicable for temporary connection) from the date of taking water supply connection.
- 2) To pay the said water supply consumption bill in accordance with the relevant tariff and also to pay for all such other charges as may become due to the BOARD at the rates as fixed by the BOARD from time to time and at BOARD'S terms & conditions.
- 3) To make payment of the registration fees, processing fees, security deposit and service connection charges at rates as fixed by the BOARD and as per the terms and conditions of the BOARD for water supply connection to my/our premises.
- 4) To abide by the BOARD's terms & conditions of water supply and the tariff rates as per schedule-III & Schedule-V which have been perused by/read over to me/us and we agree to abide by these terms & conditions and tariff rates and as may be changed or amended from time to time.
- 5) To comply of the provisions of the Assam Urban Water Supply & Sewerage Board Act, 1985 and the rules (if any) as amended and orders and directions issued from time to time by the Assam Urban Water Supply & Sewerage Board.

The necessary particulars for supply of water to my/our premises are given in Schedule-I

Date:-

(Signature of Applicant)

Name:-

Present Address:-

**SCHEDULE-I****SECTION-I**

1. Application's Name (in block letter) :
2. Occupation/Designation :
3. Road on which the premises situated :
4. Urban Local Body,s Holding No. :
5. House No. :
6. Ward No. :
7. Town :
8. Post office (with PIN code) :
9. Dag No. & Patta No. of land :
10. (a) Telephone No.(if any) :
- (b) Mobile No. (if any) :
11. Whether applied for
  - (a) New connection :
  - (b) Temporary connection :
  - (c) Alteration to existing connection :
12. Total No. of persons (both adults & minors) Residing in the premises :
13. Daily requirement of water in liters for
  - (i) DOMESTIC/APARTMENT (PURELY RESIDENTIAL) CONNECTION (@ 135 LITERS PER HEAD PER DAY) :
  - (ii) INSTITUTIONAL/COMMERCIAL Supply :
  - (iii) INDUSTRIAL Supply :

**SECTION-II**

Following documents are attached herewith.

1. Duly filled in and signed "Declaration Form" at schedule-II, III,IV & V.
2. Documents supporting (Attested copy) payment of tax, Municipal Holding No., House No., Ward No., Dag & Patta No. of land.
3. Key map showing the location of the premises where water connection is required.

N:B:-

1. In case of change of name by inheritance, succession, transfer documents will have to be furnished.

(Signature of the applicant)

**SCHEDULE-II  
DECLARATION FORM**

I.....Son/Daughter/Wife.....of.....  
.....Resident of (Add).....hereby declare and affirm as under:-

1. That I am/We are owner/tenant/occupation of property under Dag No..... and bearing hose No..... Situated on..... Road in Ward No..... of.....Town, Dist.....Assam.  
(In case of tenant/occupation applying for water connection he /she/they must produce a “No. objection certificate” from the owner of the premises and a copy of the supporting land documents.)
2. That all information furnished in the application form is true and correct.
3. That I/We bear full responsibility for any falls/incorrect statement being furnished & shall face all consequences as per law.
4. That the BOARD’S terms & conditions of water supply and tariff rate as Schedule-III, IV & schedule- V have been perused by/read to me/us and that I/We shall abide by such terms & conditions.
5. That I/We shall be legally responsible for any unauthorized action and /or disputes arising out of such action in respect of the premises.

Date:-

(Signature of the applicant)

Place:-

Full Name:-

## SCHEDULE-III

### TERMS & CONDITION:

1. The applicants shall comply with the provisions of the Assam Urban Water Supply & Sewerage Board Act/1985 and rules (if any) and others issued from time to time by the Board in terms of the said Act.
2. The applicant shall take water supply from the BOARD at the premises stated in the application for a period not less than 2 years (not applicable for temporary connection) from the date of water supply connection to the applicant.
3. Only one connection is entitled against one holding number of the Urban Local Bodies. No connection will be provided, if the premises are not having any holding number.
4. The applicant shall pay Registration fees, Processing fees, Security deposit, Connection charges, water charges, taxes and other charges as levied or as may be levied by the BOARD from time to time.
5. The BOARD reserves the right to withdraw, cancel or extend any water supply connection or and to change on water tariff upon such terms & conditions as it may deem fit from time to time.
6. (i) In case non payment of bill for consecutive 2(two) months, water supply connection will be disconnected. Reconnection will be made on full payment of arrears with surcharge and additional re-connection charges which are as follows:-
 

<b>(a) Domestic connection (Individual)</b>	<b>= Rs.200.00 per connection.</b>
<b>Domestic connection (Apartment)</b>	<b>= Rs.500.00 per connection.</b>
<b>(b) Institutional connection</b>	<b>= Rs.500.00 per connection.</b>
<b>(c) Commercial connection</b>	<b>= Rs.1000.00 per connection.</b>
<b>(d) Industrial connection</b>	<b>= Rs.2000.00 per connection</b>
- (ii) If connection is applied within 6(six) months of disconnection, the consumer will have to bear the average charge of water supply including surcharge for the disconnection period according to the water charge of 3(three) months before disconnection in addition to clause 6 (i) above.
- (iii) (a) If clause 6(ii) above is not materialized, the default connection will be dealt abundant by forfeiting the security deposit. Reconnection, if desired by the consumer will have to initiate for a fresh connection after clearing the arrear dues in addition to clause 6(i) above.
- (b) Any temporary disconnection on formally applied by the consumers, reconnection will be made after depositing any area dues pending in addition to clause 6 (i) above.
7. Surcharge for non payment of dues will be charged @ 2% per 30 days (compounded) beyond the due date of payment.
8. In the event of disconnection of water supply, due to use of unauthorized pumping set direct on line or tempering water meter (Schedule-IV) a minimum amount of Rs.5000/- (Rupees five thousand) only will be charged as penalty which may extend to Rs.10,000.00 (ten thousand) in addition to clause 6 above, as applicable.
9. In the event of temporary suspension of supply of potable water due to reasons which goes beyond the control of the Board, like load shading of electricity, low voltage power supply, machinery break down etc. Board should not be held responsible. However effort will be made by the Board to set right the inconvenience at the earliest possible time.
10. All the clauses in chapter IX (water supply) of the Assam Urban Water Supply & Sewerage Board Act/1985 relating to consumers connection will hold good.
11. The rates depicted in the Schedule-V may be subjected to increase from time to time base on production cost.
12. The Board reserves the right to inspect the feeder line to individual premises by the Board's personnel at any time.

Date:-

(Signature of applicant)

Place:-

Name:-

**SCHEDULE-IV  
DECLARATION**

I/ We Sri/Smt..... residing at the following address solemnly declare that (i) in case of fault in the house connection line of the Assam Urban Water Supply & Sewerage Board and the water meter, I/We will neither touch nor get the same repaired through any agency, other than the Board. (ii) No pumping set of any magnitude will be connected with the consumer's connection line.

In case of violation of the declaration the Assam Urban Water Supply & Sewerage Board may take action as they deem fit and I/We will have no objection, what so ever, to comply with the penalty which may be imposed by the Board. The Board shall be at a liberty to disconnect the water supply line permanently/temporarily & seizure of pumping set if any (non returnable) and imposition of fine.

Date:-

Signature:-.....

Name:-.....

Address:-.....

.....

**SCHEDULE-V**  
**REGISTRATION FEE SECURITY DEPOSIT CONNECTION CHARGE &**  
**WATER RATES**

**(1) Application form:-**

The application form is available at the Divisional Head Office of the Board which is obtainable @ Rs.50.00 (Rupees fifty) per set.

**(2) Registration fees:-**

An amount of Rs.500.00 (Rupees five hundred) only is to be deposited by the intending consumers who would like to have a service connection as registration fees which is non-refundable.

**(3) Processing fees:-**

At the time of submission of the filled up form an amount of Rs.250.00 (Rupees two hundred & fifty) only is to be deposited as the processing fees which is non-refundable.

**(4) Minimum Requirement for service connection:-**

House connection shall be provided for a minimum house hold of 4 persons.

**(5) Security deposit:-**

- (i) Consumers will have to deposit security money along with the cost of connection in due course at the time when the Board will be in readiness to give the connection. For this, the Board will submit estimate to the intending consumers.
- (ii) The security deposit will be retained by the Board till the consumer enjoys the water supply & will be refundable only when the consumer will intend to withdraw the connection only on production of the receipt, in original.
- (iii) Security deposit will be levied as under:-
  - (a) Domestic connection (Individual) = Rs. 1,500/- per connection (15mm dia)  
 (Apartment) = Rs. 5,000/- per connection (20mm dia)  
 (Apartment) = Rs.10,000/- per connection (25mm dia)  
 (Apartment) = Rs.15,000/- per connection (40mm dia & above)
  - (b) Institutional connection = Rs. 2,000/- per connection (20mm dia)
  - (c) Commercial connection = Rs. 3,000/- per connection (15mm dia)  
 = Rs. 5,500/- per connection (20mm dia)  
 = Rs. 7,000/- per connection (25mm dia)  
 = Rs.15,000/- per connection (40mm dia)  
 = Rs.18,000/- per connection (50mm dia)
  - (d) Industrial connection = Rs.20,000/- per connection (50mm dia)

Board reserve the right to impose charges of panel rates for any false declaration on detection of excess drawal of water, or any breach of condition by the consumers.

(Signature of Applicant)

**(6) Service connection charge:**

The intending consumer will be provided an service connection from the main to the premises which will be based on the site condition in and around the premises.

GI pipe (M) of appropriate size, necessary fitting as will be recommended by the Board will have to be provided by the consumer; the cost such GI pipes and fitting will not be incorporated in the estimate to be submitted to the consumer by the Board.

**(7) Water Meter:**

The water meter provided by the Board is guaranteed for a period of 1(one) year from the date of fixing. Within this period mal functioning of the meter will be replaced by the Board free of cost (This guarantee is provided for mal functioning of the meter only; physical damage is not within the purview of the guarantee). For damage or mal functioning of the meter after the expiry of the guarantee period, the cost of the meter will have to be born by the consumer for its replacement, at the rate prevailing during that time.

If the meter is found damaged or tempered by the consumer after physical verification penalty will be charged double the prevailing cost of meter of the Board.

**(8) Water charge:**

Water charges will be levied as per meter reading as under. In case of faulty/damage, non-fixing of water meter or consumption is less than applied, minimum charge will be levied as shown below:

**(A) Domestic and Apartment (purely residential) Connection:-**

- I (a)**
- (i) Rs.18.00 per KL up to 30 KL per 30 days.
  - (ii) Rs.20.00 per KL above 30 KL & up to 50 KL per 30 days.
  - (iii) Rs.22.00 per KL above 50 KL per 30 days.

**I (b) Minimum charge for I (a) above:-**

This will be levied which ever is higher out of a, b, & c below:-

- (a) For population having not more than 4 persons in a house Rs.290.00 per 30 days.
- (b) For population having more than 4 persons in a house will be charged additionally at Rs.75.00 per 30 days/per person.
- (c) Average bill value for last three months whichever is higher.

**(B) Institutional Supply**

Rs.25/- per KL up to 30 KL per 30 days.

Rs.30/- per KL above 30 KL per 30 days.

**Minimum charge:-**

- (i) For supply up to 2000 ltrs/day = Rs.1650/- per connection per 30 days.

(Signature of Applicant)

**(C) Commercial supply:**

= Rs.30/- per KL up to 30 KL per 30 days.  
 = Rs.35/- per KL above 30 KL per 30 days.

**Minimum Charge:**

- (i) For supply up to 1000 ltrs/day = Rs.900/- per connection per 30 days.  
 (ii) For supply up to 2000 ltrs/day = Rs.2100/- per connection per 30 days.  
 (iii) For supply up to 2001 to 5000 ltrs/day = Rs.5100/- per connection per 30 days.  
 (iv) For supply up to 5001 to 15000 ltrs/day = Rs.15600/- per connection per 30 days.  
 (v) For supply above 15001 to 30000 ltrs/day = Rs.31350/- per connection per 30 days.  
 (vi) For above 30000 Ltrs/ day = Rs.42000/- per connection per 30 days.

**(D) Industrial Supply =**

Rs.40/- per thousand Ltr.

**Minimum Charge:**

- (i) For supply up to 15,001 ltrs/day = Rs.18,000/- per connection per 30 days.  
 (ii) For supply up to 15,001 to 30,000 ltrs/day = Rs.36,000/- per connection per 30 days.  
 (iii) For supply above 30,000 ltrs/day = Rs.48,000/- per connection per 30 days.

9. In case of breakdown or non functioning of meter, rate will be charged on the basis of average of previous 3 (three) months consumption of water as per meter till the same is replaced.

**10. Temporary connection**

- (i) For temporary domestic connection for any period less than 2 years, rates will be as per Institutional supply. All others terms & conditions will remain same.  
 (ii) Security deposit of Rs.3,000/- for domestic and Rs.5,000/- Institutional/Commercial/Industrial connection will have to be deposited in advance which will be refundable.  
 (iii) In case of non payment of bill, consecutively for 2 (two) months water supply connection will be disconnected. Reconnection will be made on full payment of arrears with interest/surcharge and additional reconnection charge as will be fixed by the "BOARD".  
 (iv) Surcharge:- In case of failure to make payment in due date, surcharge will be levied @ 2% per month (compound) over the arrear bill value.

Date:-

(Signature of Applicant)

Place:-

Name:-